



# WHITEFIELD ACADEMY

TO: Faculty, Staff & Administration  
Pre-school and Parents

FROM: Paula Shipp, School Health Coordinator

SUBJECT: Head Lice Policy

1. Students should be isolated and sent home if identified as having head lice/nits.
2. Parent(s) should be notified ASAP to take child home for treatment.
3. The affected child **MUST** stay home 24 hours before returning to school. The child may be re-admitted to school at that time, provided they have been treated by a pediculicide. **The child's head MUST be re-checked by the school health coordinator and/or office staff prior to readmission.** If treatment appears satisfactory, the child may return to the classroom. If the child's head is **NOT** satisfactory, the child will not be allowed back into the classroom for at least 7 days or until next treatment, if deemed necessary.
4. Treatment should be repeated 7-10 days after the first treatment or follow the directions according to the treatment used.
5. School personnel should re-examine the student in 7-10 days to assure all lice and nits have been adequately eliminated.

Re-infestation will be continuous as long as adult lice are present and serve as a source of eggs. Lice remain alive on an infested person or on clothing, carpet, stuffed animals, until the eggs have been destroyed.

6. Carpets and upholstery should be thoroughly vacuumed. Bedding should be washed in hot water, dried on a hot temp in dryer, checked and changed daily until the second treatment has been given.

Stuffed animals, dolls, or anything the child has slept with should be washed or bagged and put away for a maximum of 7 days.

7. Combs, brushes, (bleached in hot water or discarded), hair accessories, hats, scarves, or anything that has come in contact with the hair needs to be washed in hot water and dried in a hot dryer for at least 20 minutes.

Please contact me if you have any questions or concerns.

Paula Shipp CMAT/AC  
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Head lice policy 1/17